

VOLUNTEER GUIDELINES (Effective: 1/1/2010)

- Volunteering your time during your child's sport season is a vital part of the Athletic Associations success. It allows us to keep our registration fees, by far, the lowest in the area. Because of our volunteers, the cost to run our snack bars, dances and other fundraising activities are kept low. In turn, this allows us to provide scholarships, equipment, field and Community Center usage, payment of entrance fees to tournaments to name just a few. Due to the decrease of volunteering overall among parents/guardians, it has become necessary for the FTAA to require you to select an option to volunteer or not. While the current minimum mandatory volunteer time is 3 hours, the FTAA appreciates anyone who can give more of their time to Forks athletics.
- At registration, you must choose if you will be performing the mandatory 3 hour volunteer time or whether you will "OPT OUT". You will initial your choice on the registration form. **Mandatory volunteer time is described as follows: A parent/guardian is responsible for a minimum of three hours of volunteer service for each child for each sport.** For example, if you have 2 children playing football and one playing soccer, then you are responsible for 3 hours for each child which in this case would total 9 hours. Volunteering can be done by coaching, assistant coaching, working dances or snack bars and team volunteer coordinating among other opportunities. The coach or volunteer coordinator may offer other volunteering options.
 - **"OPTING OUT"**: Should you decide that you would like to "OPT OUT" of volunteering, you would initial the "opt out" option on the registration form upon registering a child for a sport. Opting out relieves you of the minimum 3-hr. volunteering requirement only for the regular season and does not include post-season or "all-star" or tournament play. The fee schedule for "opting out" is currently:
 - \$50.00 per child/per sport. This fee is paid upon registration.
 - **Handling of the Activity Fee of \$30.00 paid from families prior to Winter, 2010 sign-ups:**
 - Before the option to "opt out" was added to the Athletic Association Registration Process, a \$30.00 fee was imposed to new family registrants. With the institution of the option to "opt out" of volunteer service, this fee was removed. Those who have paid this fee and have completed their 3 hours mandatory volunteer services over the seasons their child/children were involved in sports will receive a one-time family \$30.00 credit voucher via U.S. Postal mail. This credit will be applied to a sports registration only once to one child in the family not to each child. The original, post-marked credit voucher must be submitted along with the registration form. The credit voucher has no cash value and must be used within one year from the postmarked date. You will no longer be eligible to receive a refund of the Activity Fee at the end of your family involvement in Forks Athletics if you choose to take the one-time credit. If at anytime, you had not performed the mandatory volunteer service, you are not eligible to receive either the credit or the refund of the Activity Fee. If you have questions regarding the credit please visit us at www.forkssports.org and click on contact us.
 - **CHOOSING THE 3-HR VOLUNTEER OPTION:** If you choose to the 3-hour volunteer option (volunteering as defined above), you must initial the "Volunteer" option on the registration form upon registering a child for a sport. By selecting and initialing, you are acknowledging that you understand that you will perform the minimum 3 hours mandatory volunteering for each child for each sport. **If you choose this option and subsequently do not perform the volunteer hours, upon the next registration, you will be charged the applicable "opt out" fees plus a penalty of \$25.00 totaling \$75.00 per child/per sport.**
 - A coach or commissioner may decide to assign volunteer duties. This can be due to a lack of volunteer sign-ups or to ensure coverage. In any case, you are responsible for your assignment. You may switch with another volunteer or have someone cover your scheduled duty, but you must make arrangements. A team mom is not responsible for re-arranging this for you.
 - In the case where an event is cancelled due to weather or other unforeseen circumstance, you would be responsible for the time slot in which you were originally responsible for when the event is rescheduled. Again, you may switch with another volunteer or have someone cover your scheduled duty, but you must make arrangements. A team volunteer coordinator is not responsible for re-arranging this for you.